

Job Title	Pastry Chef
Reports to	Catering and Hospitality Director

Job Purpose

We are looking for a Pastry Chef to ensure the prompt and efficient preparation of all meals within Bekynton, the College's central dining facility. Duties will include providing high standard of food for pupils/staff at the College plus hospitality and event catering. The ideal candidate must have previous kitchen experience in a similar role/environment, NVQ level 2 or equivalent is desired but not essential and the ability to work under high pressure in a fast-paced kitchen.

Key Tasks and Responsibilities

- To prepare, cook and serve any food delegated as your responsibility ensuring that the highest possible quality is maintained and that agreed standards for food preparation and presentation of desserts are met at all times;
- To adhere to company procedures in regards to temperature checks, food labelling and dating, cleaning schedules and hygiene regulations at all times and ensure that all records of such are kept;
- To assist the Head pastry chef in the overall checking and maintaining of your work area and to assume overall responsibility in their absence;
- To liaise with the chef team with reference to possible improvements/difficulties in your section.
- To remove any hazards and make safe any defects in the kitchen or equipment and report any problems to the senior chef on duty;
- Undertake training and development relevant to the role;
- All employees of Eton College are also expected to:
 - Develop a good understanding of safeguarding procedures, given all positions at Eton are classed as 'regulated activity';
 - Demonstrate a commitment to safeguarding and promoting the welfare of children. This includes but is not limited to completing safeguarding training as required, complying with all safeguarding procedures and ensuring any safeguarding updates issued by the College are read and understood.
 - Understand and comply with procedures and legislation relating to confidentiality;
 - Display a commitment to and promotion of equality, diversity and inclusion.

Skills and Competencies Required

To be successful in this role, the incumbent should:

- Previous experience required at a similar level ideally in an environment of volume catering;
- Good people skills and the ability to work in a large team;
- Organised and methodical approach to work;
- A genuine interest and passion for good food;
- The ability to communicate effectively with customers, clients and staff.

You may also enjoy this role if you:

Last Updated: December 2025

This role profile highlights the key tasks and responsibilities of the role, it is not designed to be an exhaustive list of duties. Roles naturally change and develop over time and it is expected that incumbents will perform tasks which are not included within their role profiles.

- Have a flexible approach to work and a 'can do' attitude;
- Have the ability to work well under pressure in a fast-paced environment;
- Enjoy working on your own and as part of a team in a collaborative manner.

Working Pattern

You will be working 40 weeks per year (34 weeks term time plus 6 weeks summer schools).

Your working hours will be 42.5 hours per week, working 5 days out of 7 with a mixture of shifts as per rota:

- Monday: 8.00am - 5.30pm
- Tuesday: 8.00am - 5.30pm
- Wednesday: Day off
- Thursday: Day off
- Friday: 8.00am - 5.30pm
- Saturday: 6.30am - 4.00pm
- Sunday: 6.30am - 4.00pm

Disclosure Checks

Eton College is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including, but not limited to, reference checks with past employers, an Enhanced Disclosure from the Disclosure and Barring Service (including Barred List information), an online search and, where applicable, Prohibition checks. If you are successful in your application, you will be required to complete a DBS Disclosure Application Form. Any information disclosed will be handled in accordance with any guidance and/or Code of Practice published by the DBS. The College is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions, reprimands and final warnings (including those which would normally be considered as "spent" under the Act) must be declared, subject to the DBS filtering rules. It is a criminal offence for any person who is barred from working with children to attempt to apply for a position at the College.