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| **Job Title** | Teacher of Clarinet/Saxophone and Jazz Ensemble Coach |
| **Reports to** | Head of Woodwind/Head of Jazz |

**Job Purpose**

Eton College is seeking to appoint a talented Teacher of Clarinet and Saxophone to start in September 2022, subject to satisfactory pre-employment checks. The responsibilities of the role will be to teach individual lessons on both Clarinet and Saxophone as well as directing and assisting with the running of jazz ensembles.

**Key Tasks and Responsibilities**

* Teach individual Clarinet and Saxophone lessons to pupils across the 13-18 age range;
* Direct jazz ensembles by attending regular rehearsals and concerts;
* Assist in the direction of other jazz ensembles in conjunction with the Head of Jazz;
* To monitor, record and report on pupils’ progress;
* Attend the annual VMT department meeting and sign up;
* Meet all administrative and reporting deadlines;
* To attend events in which your pupils perform (when possible);
* Commitment and promotion of equality, diversity, and inclusion;
* All positions at Eton are classed as ‘regulated activity’ as per the Keeping Children Safe in Education 2021 guidance, therefore a good understanding of safeguarding procedures is essential;
* Commitment to safeguarding and promoting the welfare of children, including by not limited to, completing safeguarding training as required, and ensuring any safeguarding updates issued by the College are read and understood;
* Understand and comply with procedures and legislation relating to confidentiality.

**Skills and Competencies Required**

To be successful in this role, the incumbent should have:

* Previous experience of teaching 13-18-year olds;
* A degree in music from a recognised conservatoire or university, or equivalent experience;
* Experience of directing and running jazz ensembles;
* Be a ‘team’ player with ability to work flexibly as part of a diverse team;
* Have exemplary written communication skills;
* Have excellent organisational and IT skills;
* Have excellent oral communication skills, especially in relation to staff, students and parents;
* Be positive, enthusiastic, energetic, flexible with a pro-active ‘can do’ attitude;
* Have the ability to adapt to changing situations;
* Have the ability to work evenings and weekends by arrangement;
* Show a proven commitment to professional development.

**Working Pattern**

The teaching element of this role is for approximately 7 hours per week. However, there is an element of flexibility required in the role, and then number of lessons taught may change on a termly basis. The post holder will also direct jazz ensembles, which normally happen on a Tuesday and Thursday evening.

**Disclosure Checks**

Eton College is committed to safeguarding and promoting the welfare of its students and staff and expects all staff and volunteers to share this commitment. This role is classed as ‘regulated activity’, whereby the post holder may be required to have contact or be involved in unsupervised activities with children. It is a criminal offence for any person who is barred from working with children to attempt to apply for a position at the College. The suitability of all prospective employees will be assessed during the recruitment process in line with this commitment.  All offers of employment are subject to a number of recruitment checks, including by not limited to; verification of identity and right to work in the UK, an Enhanced DBS check, pre-employment health check questionnaire, satisfactory references, verification of professional qualifications which the College deems a requirement for the post, or which were otherwise cited in support of your application and probationary period.