|  |  |
| --- | --- |
| **Job Title** | Casual Lifeguard |
| **Reports to** | Sports Facilities Manager |

|  |
| --- |
| **Main Purpose of the post:** |
| To provide a high quality service and a safe environment to all our users. This post will have particular responsibility for the health and safety of users of the pool and the cleanliness of poolside and related areas.  The postholder will work a flexible shift rota, which will include unsociable hours (early mornings and evenings including weekends). |
| **Principal accountabilities:** |
| * Ensure that all health and safety duties are carried out in accordance with NOP/EAP procedures and that procedures in the staff information file are followed * Enforcing water safety policies and pool regulations * Carrying out lifeguard duties by overseeing the general safety and behaviour of the users to help prevent injury, drowning, misuse and damage to facilities * Carry out lifeguard rescues where deemed appropriate * Undertake a range of duties in wet, dry and other areas which will include; control and cleaning of poolside and any other facilities if required; assembly and dismantling of equipment (such as lane ropes and diving blocks) or any other poolside equipment * To assist the Duty Manager in the opening and closing of the facility and preparing the pool**~~s~~** for use * To carry out the responsibilities of the post having regard to Eton College’s policies and procedures as well as additional guidelines as laid out in the centre’s staff information file * To contribute to the continuous improvement of the Eton Colleges services * Attend staff training on a regular basis (currently once a month) to practice practical skills and to cover department issues * To comply with relevant codes of practice, including the code of conduct, and policies concerning data protection and health and safety * To undertake any other duties as may reasonably be required of you in the post * Where required, undertake regulated activity, such as unsupervised contact with children, ensuring that safeguarding procedures are followed and providing safe and effective care at all times. * Good understanding and effective implementation of Child Protection procedures * Commitment and promotion of equality, diversity & inclusion * Commitment to safeguarding and promoting the welfare of children, including by not limited to, completing safeguarding training as required, and ensuring any safeguarding updates issued by the College are read and understood. * Understand and comply with procedures and legislation relating to confidentiality. |
| **Skills and Competencies Required** |
| * Understanding the importance of prevention of health and safety issues * Excellent customer services skills * Excellent communication skills * Maintain a good level of fitness * Able to work on own using your initiative but also be able to work within a team environment and also in line with Eton College’s policies and procedures |
|  |

**Qualifications and experience**

* NPLQ (National pool lifeguard qualification) required
* First Aid at Work is desirable
* Previous lifeguard experience is desirable

**Working Pattern**

As a casual member of staff, requirements for the services of the postholder will depend on a varying level of demand and the postholder will only be paid for the hours they work. As a casual member of staff, you will work a flexible shift rota, providing adhoc support when needed. The pool will be open from 7am - 10pm everyday, so shifts may include early mornings, evenings and weekends. The College is under no obligation to provide a minimum number of hours each week.

**Disclosure Checks**

Eton College is committed to safeguarding and promoting the welfare of its students and staff and expects all staff and volunteers to share this commitment. This role is classed as ‘regulated activity’, whereby the post holder may be required to have contact or be involved in unsupervised activities with children. It is a criminal offence for any person who is barred from working with children to attempt to apply for a position at the College. The suitability of all prospective employees will be assessed during the recruitment process in line with this commitment.  All offers of employment are subject to a number of recruitment checks, including by not limited to; verification of identity and right to work in the UK, an Enhanced DBS check, pre-employment health check questionnaire, satisfactory references, verification of professional qualifications which the College deems a requirement for the post, or which were otherwise cited in support of your application and probationary period.