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| **Job Title** | Casual Staff Nurse |
| **Reports to** | Senior Nurse Manager |

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| **Job Purpose** |
| We are seeking an enthusiastic and committed individual to join the College as Casual Staff Nurse to provide emergency cover which will also include on call shifts. The role of Casual Staff Nurse is to provide nursing care to pupils and first aid to staff. You will also be responsible for providing basic assessment of minor illness and injury, monitoring long-term conditions, keeping records of patient consultations, drug administration and updating immunisation records. You will also run nursing clinics such as morning surgery, asthma, vaccination and wound care clinics. |
| **Key Tasks and Responsibilities*** Responsible for providing nursing care for in-patients and out-patients
* Ensure observations of in-patients are updated regularly and recorded accurately
* Responsible for the general care of pupils who are unwell in the Health Centre, supplying them with a light meal if required (the College provides training on food hygiene)
* Supervise morning surgery with the doctors; ensuring pupils who are in-patients are seen daily by their doctor
* Assist with care of out-patients including triage, venepuncture and wound care
* Responsible for administration of medicines and treatments; including asthma care and allergy care
* Carry out assessments and provide treatment of minor injuries and sport injuries
* Provide travel immunisations and routine immunisations
* Be involved in health promotion and health education of a variety of topics
* Ensure medicals are carried out for all new pupils, accurately updating their records (with height, weight, urine, BP, VA, PEFR, etc)
* Active participation in training and team development activities
* Provide “First Aid” care to college staff while on site
* Exhibit a flexible approach to working on a rota basis of late and early shifts, which will include being on-call at night and to provide necessary cover where needed
* Promote good general nursing care
* Work within the relevant legislation, policies and procedures
* Undertaking other duties not specifically stated which from time to time are necessary without altering the nature or level of responsibility
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| **Skills and Competencies Required** |
| To be successful in this role, the incumbent should have the following:* Registered Nurse with valid NMC PIN
* Education or continuing education within nursing; with a maximum of 2 years post registration experience
* Good IT skills, including use of EMIS
* Dual qualification RN/Child Branch is desirable
* Experience working on Vaccination, Diabetes, Asthma and sports injury is desirable
* Confidence to use own initiative, but also know when to ask for help and guidance
* Great communication skills
* An eye for detail – you will be key to making sure our data is captured and recorded accurately
* Enjoy working in a team
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