|  |  |
| --- | --- |
| **Job Title** | Electrician (Newly Qualified) |
| **Reports to** | Foreman Electrician |

|  |
| --- |
| **Job Purpose** |
| We are seeking to appoint a Newly Qualified Electrician to carry out day-to-day electrical works in the College’s 430 buildings which are both of a historic and modern construction. They will deliver day-to-day maintenance and minor works efficiently and economically. |
| **Key Tasks and Responsibilities** |
| * Carry out electrical repair work in the College properties to a required standard of quality * Conduct regular testing of circuits and electrical appliances * Electrical installation work * Take accurate measurements for materials from internal stores * Assist other tradesmen as and when necessary * Carry out any other duties and ad hoc requirements as reasonably requested by management * Accurate completion and timely submission of timesheets and similar records * Participation on the Trade on call rota |
| **Stakeholders** |
| The Electrician will have the ability to work independently as well as part of a team. Key stakeholders include, but are not limited to:   * The Buildings Department |
| **Skills and Competencies Required** |
| To be successful in this role, the incumbent should have:   * A recognised apprenticeship, some experience of having worked as an electrician and a 17th Electrical Installation qualification are essential * Relevant trade background and experience and a general knowledge of other trades * Experience of maintenance work and jobbing repairs * The ability to work effectively within a team and communicate appropriately with a variety of College staff * A valid driving licence |

|  |
| --- |
| **Potential Career Progression** |
| Within the team there is scope to move into other trade positions, providing skills and experience requirements are met. There is also the possibility of moving into other roles within the wider College environment, depending on the particular skills and experience of the incumbent. |