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| **Job Title** | Private Side Cleaner  |
| **Reports to** | Head of Housekeeping and Central Cleaning |

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| **Job Purpose** |
| A Private Side Cleaner provides general cleaning duties of House Master’s private accommodation in the Boarding House.  |

**Key Tasks and Responsibilities**

* General cleaning duties of House Master’s private accommodation (this may include ironing) - cleaning, washing/laundry, sweeping, vacuum cleaning, emptying of litter bins, polishing, dusting, cleaning bedrooms, toilets, bathrooms and shower areas if applicable
* Answering the door in House Master’s absence
* Must be prepared to undertake training in cleaning as directed
* Attend meetings and training sessions as required
* Any other duties reasonably requested
* Commitment to equality, diversity & inclusion
* Commitment to safeguarding and promoting the welfare of children

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| **Skills and Competencies Required** |
| To be successful in this role, the incumbent should have:* Previous cleaning experience essential
* Ensuring confidentiality
* Good communication skills
* An ability to work unsupervised and use own initiative
* Flexible
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